

1 January 2021

Service Charge Budget 2021

Pool maintenance	1,500
Electricity	14,000
CCTV/Entryphone	800
Telephone	400
Car Park - general	1,000
Reception	3,000
Refresh of interior common parts on ground floor – to include repairs to and deep cleaning of stone floor, replacement of reception desk counter and carpet (carried over from 2020)	8,000
Lifts – maintenance incl phone	2,500
Upgrade door operating system	3,000
Satellite/TV reception	500
Water tank and pump maintenance	700
General Building Maintenance	5,000
Fire Protection Maintenance	2,500
Refuse Collection	550
Insurance	10,500
Personnel Costs (Incl. Income Tax, NIC & Pension)	26,000
Management charge (Incl. Income Tax and NIC)	600
Accountancy/Legal expenses	3,000
Bank Fees	150
Website administration	150
Transfer to Reserve Fund	16,150
Total - Service charge demand 2021	£100,000

Penthouse	12/267	4,494.38	x 2	8,988.76
Two bed	7/267	2,621.72	x 9	23,595.48
Studio	4/267	1,498.13	x 45	<u>67,415.85</u>

£100,000.09